

**University Preparation School at CSU Channel Islands  
1099 Bedford Drive Camarillo, CA 93010  
Board of Directors Meeting**

**November 22, 2024**

**1:30-4:00**

**UPCS Library**

<b>AGENDA</b>
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**Public Comment: Instructions for Addressing the Board of Directors and Requesting Agenda Items**

*Any person may address the Board concerning any item within the school's jurisdiction for up to three (3) minutes during the public comment period. The total time devoted to presentations to the Board shall not exceed thirty (20) minutes unless additional time is granted by the Board. Members of the public attempting to make complaints or charges against an employee before the Board in open session will be referred to the appropriate staff member for the purpose of receiving a complaint form and filing a complaint under the school's established complaint procedures.*

*UPCS provides members of the public with reasonable accommodations under the Americans with Disabilities Act ("ADA") and the Fair Employment and Housing Act ("FEHA") to enable public participation in Board meetings and activities. Interested members of the public must contact the school to request an accommodation no later than twenty-four (24) hours in advance of the meeting.*

**A. Call to Order**

<b>B. Roll Call</b>	<b>Present</b>	<b>Absent</b>
<b><u>Board Members</u></b>		
Jeanne Adams	_____	_____
Regina Carver	_____	_____
Talya Drescher	_____	_____
Christina Gonzalez-Ornelas	_____	_____
Ernesto Guerrero	_____	_____
Veronica Rauschenberger	_____	_____
Celina Zacarias	_____	_____
<b><u>Administration</u></b>		
Charmon Evans	_____	_____
Echo Reves	_____	_____
Veronica Solorzano	_____	_____

**C. Adoption of the Agenda**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

**D. Pledge of Allegiance**

**E. Public Comments - This is a chance for any members of the public, in attendance, to speak to the board on items not included on the agenda. Board members are limited in their response pursuant to the Brown Act requirements.**

**F. Directors' Reports**

**G. Board Reports, Correspondence, and Communication**

**H. Advisory and Auxiliary Reports**

- 1. School Site Council**
- 2. ELAC**
- 3. Parent, Teacher, Student Association**

**III. Regular Session**

**A. Consent Agenda**

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

- 1. Minutes from the Regular Board Meeting, November 1, 2024**
- 2. Minutes from the Special Board Meeting, November 1, 2024**
- 3. Human Resources Activity Report**
- 4. Purchases to ratify, October**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

## B. Items for Action, Discussion and or Information

1. **Topic/Agenda Item: Review and approval of the October Financials including check register and credit card statements for UPCS**

**Personnel Involved:** Lisa Boulos, Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the October Financials including check register and credit card statements for UPCS.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

2. **Topic/Agenda Item: Review and approval of the First Interim Financial Report. First Interim is due December 15 for the period ending October 31. The First Interim includes a certification of whether the LEA can meet its financial obligations.**

**Personnel Involved:** Lisa Boulos/Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the First Interim Financial Report

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

**3. Topic/Agenda Item: The Audit Committee will present the 2023-2024 Fiscal Audit for review and approval as prepared by Christy White Associates**

**Personnel Involved:** Charmon Evans, Regina Carver and Christina Gonzalez-Ornelas

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the 2023-2024 Audit.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

4. **Topic/Agenda Item:** Review and Approval of Policy #521 Education of Foster and Mobil Youth

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of Policy #521 Education of Foster and Mobil Youth

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

5. **Topic/Agenda Item:** Review and Approval of the Key Experience Field Trip for the Intermediate Years fifth grade students to Catalina Island Marine Institute, February 26 through February 28.

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the Key Experience Field Trip.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

6. **Topic/Agenda Item: First Reading of Policy #105 Uniform Complaint Policy and Procedures**  
**Personnel Involved:** Charmon Evans
7. **Topic/Agenda Item: CAASPP Score 2023-2024 Presentation**  
**Personnel Involved:** Echo Reeves

**III. Board of Directors Announcements/Remarks**

**IV. Future Agenda Items: Next Meeting, December 13, 2024, Annual Organizational Meeting, 1:30-4:00pm**

**V. Adjournment:**